


Your outsourced accounts department



Hello my name is **Harry Hornby**,  
Managing Director  
of Eagle Consulting.  
Welcome to our  
online brochure.

[Watch our video >](#)



**Eagle Consulting - Your flexible efficient accounts department that can Save you 25% or More of your accounting cost!**

Eagle Consulting is a modern accounting services company providing comprehensive **Accounting, Payroll, Treasury** and **Taxation** solutions to a wide variety of businesses and organisations throughout the UK since 1993. We aim to be the accounts department for our clients by offering these services together as a complete tailored solution or individually as a specialised option.

Together, we can drive efficiency and provide flexibility during periods of change.

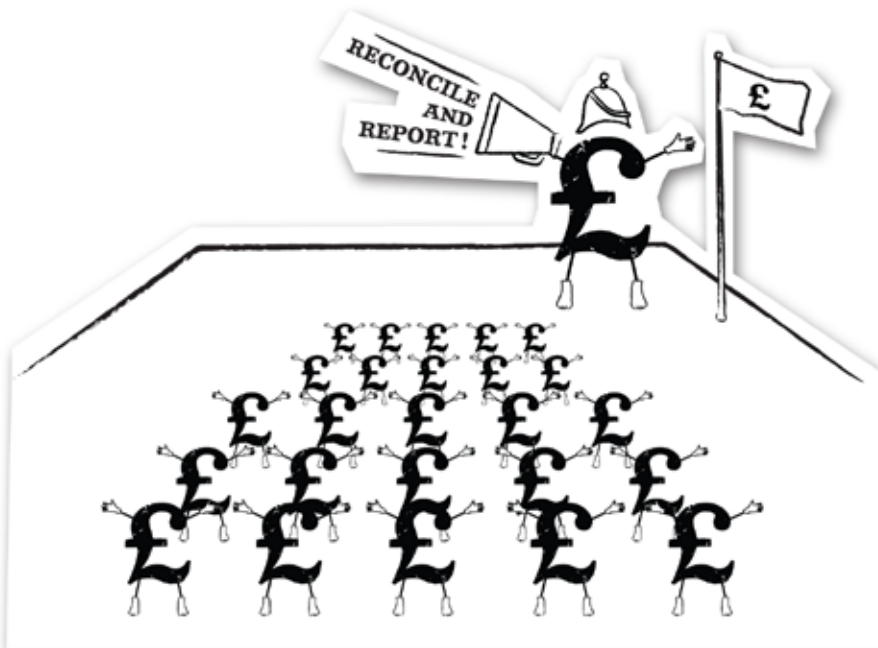
Our clients include National Hotel Chains, Recruitment Agencies, Professional Service Firms, Restaurants & Bars, Local Authorities, Schools & Leisure Clubs, Food Manufacturers, Insurance Companies, Utility Companies and International Organisations. Leading edge systems and committed, experienced and technically capable staff can provide you with a winning solution.

## Management Accounting

We provide an efficient and practical combination of **experienced** staff and high quality systems. We are an **accounts department** functioning as a unit to provide a **comprehensive** solution for medium-sized businesses.

*"Eagle Consulting have slashed our accounting costs and improved the standard of information available. Always friendly and helpful they have become an invaluable part of our successful business."*

**Issam Ismail**  
Operations Director  
KHL Group of Hotels



### Accounts Processing & Systems

- **Sales Invoices** - Preparation and timely delivery of accurate invoices using a range of tailored systems featuring timesheets, stock, currency and electronic delivery.
- **Purchase Invoices** - Processing and supplier statement reconciliation. We have developed reliable solutions for receiving, processing, verifying and storing your suppliers invoices whether they are paper or electronic. Prior to payment all supplier balances are reconciled and reviewed.
- **Supplier Payments** - As a Bacs Bureau we are able to process supplier payments on behalf of our clients in a secure, reliable and efficient manner. In addition all suppliers will receive remittance advices by post or e-mail.
- **VAT Returns** - As well as ensuring accuracy and timely submission we reconcile and review VAT payments to help ensure the correct amount of VAT is paid. Our strong knowledge of VAT in various industries helps ensure VAT is only paid where it is due.
- **Reconciliations** - Bank reconciliation on a daily, weekly or monthly basis with exception reporting. We reconcile bank statements ensuring all electronic payments are processed, exceptions highlighted and out of date transactions cleared.
- **Queries** - Query resolution to resolve customer, supplier and accounting queries. We aim to actively resolve queries rather than allow them to escalate and become problems.
- **Review** - Accounting Review. Our senior accounts team will actively review your accounts on occasion to identify potential savings, improve systems and prevent problems.
- **Prompt Reporting** - Management Accounts delivered quickly and accurately supported by comprehensive reconciliations and working papers.

### Management Reporting

We will work with your reporting timetable providing weekly, monthly flash reports as well as draft accounts to recognised reporting standards.

Comprehensive reporting with custom designed reports for every need. Includes options such as group consolidations, variance and ratio analyses and attendance at management meetings.

### Credit Control

Better credit control will help to improve efficiency and in turn reduce your exposure to risk. We can manage all or part of your sales ledger and deal with the entire Credit Control cycle or simply the collection of overdue accounts. Where appropriate we can use our relationship with a national Debt Collection Agency to help ensure you avoid bad debts.

### Forecasting

Our expertise with forecasting and modeling allied to professional forecasting software enables us to produce reliable and readily understood forecasts that can be used to monitor ongoing business performance.

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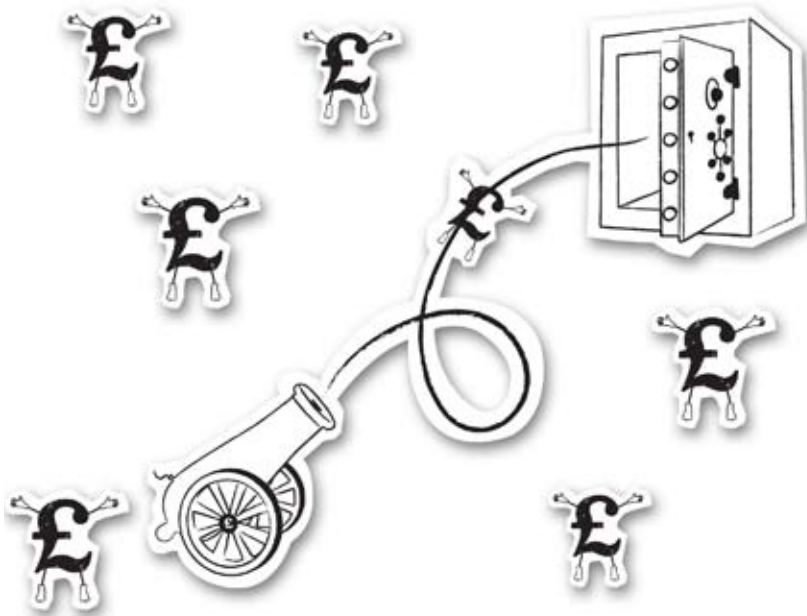
**Visit**  
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## Treasury & Bacs

Our Treasury Team deliver payment solutions to a wide range of businesses **large** and **small**. These services include **Direct Debit, Bacs, Faster Payments, CHAPS, SWIFT, SEPA**, Factoring and the management of **Invoice Discounting** and **cash flow**.

*"Initially I was worried about losing control of the Bacs facility. I certainly need not have worried; the service and support provided by Eagle Consulting has been first class, both for delivery and personally. The whole process is so much easier and everything works really well."*

**Narinder Virdee**  
HR Manager  
The Discovery Group



### Treasury

Our attention to detail and customer care helps to ensure every payment we handle is processed accurately and on time. We do not have access to our client's funds and have developed strict procedures involving separation of duties, bank account verification and robust procedures. As a Bacs Bureau for over 10 years we have been regularly inspected by Bacs and have consistently maintained and improved our standards.

### Cash Management

We offer a service to manage your cash flow making recommendations or assisting in the use of a Financing or Discounting Facility. Combined with our credit control service you can be sure your cashflow is being effectively managed.

### Direct Debit Services

As a leading Bacs Approved Bureau (ref B80056) for over a decade, we process in excess of 2 million Direct Debit and Direct Credit transactions every month. We provide basic processing services through to fully managed solutions where all aspects of the sign up, administration, collection and reconciliation are handled.

### Web-Based Direct Debit

We offer a simple means to enable our clients to implement web-based Direct Debit which is the most efficient means to collect Direct Debit data. Our standard solution matching your own web-site will meet the requirements of most organisations and charities and can be readily tailored to meet more complex requirements.

### Direct Credit Services

Many of our clients use our Bacs Bureau services to pay suppliers and employees because our simple and secure system replaces the need for complex software, staff and the associated security procedures. Data can be provided to us in a variety of means including e-mail or through SFTP etc.

### Emergency & Contingency Services

Recommended by several banks our Bacs emergency and contingency services can step in when your own internal systems fail. Increasingly businesses recognise the importance of a failsafe solution that can be called upon immediately to ensure employees and suppliers are paid and Direct Debits collected on time. A contingency contract with Eagle Consulting is the safest way to protect your business from a Bacs Disaster and features regular testing, out-of hours access and a guaranteed service. For those clients who do not want the security of a contingency service we offer a non-guaranteed service that will process your transactions on a first come first served basis.

**We have built a team and system with the principal aims of security, accuracy, reliability and the strongest customer support.**

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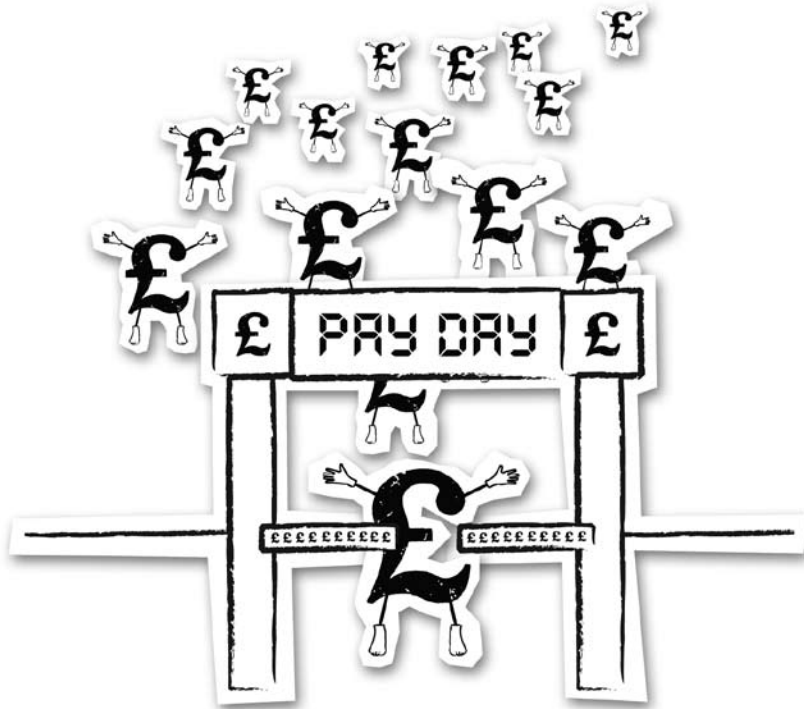
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## Payroll

Our knowledge of **payroll** is extensive and our high level of service provides a complete solution from **timesheet** through **payslips** to **Bacs** payments, the payment of **PAYE**, submission of payroll year-ends and everything in-between.

*“Dealing with our differing pay scales of both salaried and part time staff, Eagle Consulting have the patience and expertise that ensures our weekly payroll always runs smoothly and painlessly”.*

**Jeremy Leeming**  
The Providers



### Overview

#### Fully Inclusive Outsourced Solution

We process payrolls for several hundred clients across all industry sectors from large bluechip organisations to thriving SMEs. On average our clients have used our payroll service for at least five years. This has been achieved through careful recruitment, training, the use of market leading systems, a competitive pricing model and the ability to develop solutions to suit specific payroll requirements.

#### Why Choose Eagle Consulting?

Typically, our clients say that we save them 25% to 50% compared to the cost of in-house staff and systems. This is achieved through eliminating the need to train and recruit specialist staff and also the need to implement and maintain complex software. Our professional and experienced team aim to be your in-house payroll department to provide you with a high level of service at a competitive rate. You can be confident in the knowledge that our team are up to date with ever changing payroll legislation and tax rules and that all of our payroll software is fully HMRC accredited. Benefit from a totally reliable service that is flexible to cope with changing volumes and business practices.

#### Payroll Processing

We will provide you with the following service elements as standard:

- Designated expert account handler
- Online HMRC registration and PAYE set-up
- Payments to include multiple hourly rates, gratuities, salaries, bonuses, expenses etc
- Integrated Bacs Bureau to provide an efficient and secure payment solution

- Security laser-printed payslips by post or electronically by email
- P45s, the registration of new starters etc
- All deductions including PAYE, Student Loans, Pensions and arremtsments
- PAYE/NI & deductions (pensions etc) paid on your behalf
- Holiday recording facility
- Liaise with HMRC on your behalf to provide tax code changes etc
- On-line submissions in year and at year end to HMRC
- Complete and file online any P11Ds and Class 1a NI calculations
- Routine query handling
- All reporting (regular or ad hoc) and copy payslips issued in a variety of formats
- Tax advice

There are no hidden or additional charges and in the majority of cases set up is free. Our set payslip and year end rates clearly and simply cover everything.

**We have a real can do attitude and will always go the extra mile to meet your requirements.**

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## Accounts & Tax

Our aims are simple – firstly to make sure that our clients comply with their obligations to provide **HMRC** and Companies House (Limited or Limited Liability Partnership) with a set of financial statements in recognised formats, and secondly to provide **professional advice** to help you save money within your business by either **boosting profitability** or **cutting costs** or **taxes**.

*“Just a quick note to say what a great team you have there. They are extremely helpful in all matters and provide world class customer service.”*

**Steve Wilmore**  
Fuel Recruitment



### Overview

HMRC require Tax Returns (Corporation Tax for incorporated businesses and Income Tax for Self-employed persons and partnerships) on an annual basis. We can remove this onerous burden from you.

We could go on endlessly about what your obligations are but we don't! Simply put, we will provide reliable and straightforward advice, presented in a way that is easily understood. We back this up with a full range of services from our team of qualified accountants and support staff:-

- Limited company accounts preparation and filing
- Preparation of audit packs where necessary
- Corporation Tax Returns
- Partnership accounts and tax filing
- Sole trader accounts
- Personal tax returns
- Online filing
- Tax planning & tips to reduce your tax burden
- Registered office & Company Secretary service
- Financial planning – cash flow forecasts
- Feasibility studies
- Fee protection service for Tax Investigations
- Technical accounting support

### Tax Planning

Our Tax team offers tax efficient solutions to a wide range of owner managed businesses across many different sectors. Our clients appreciate our desire to have a thorough understanding of their business and personal objectives. This allows us to tailor our advice to specific circumstances.

### Freelancers/Contractors

Our experienced team provides a tailored accounting solution to freelancers and contractors. If you are a freelancer, contractor or self-employed person we can save you time and money with our low cost accounting solution. For a low, fixed monthly fee we can provide the following services:-

- Advice on becoming legally tax-efficient
- Set up and administration of limited company where appropriate
- Independent IR35 Reviews
- Accounting system
- Payroll administration
- VAT returns
- Dividend administration
- End of year accounts
- Business Taxation
- PAYE annual returns
- Specific tax advice
- Excel spreadsheet account system with detailed guidance notes

Call us to find out more.

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**Eagle Consulting - Over 15 years successful outsourcing delivered by qualified and experienced staff using market leading systems.**

The steady growth of the business has been driven by simple Marketing initiatives and the provision of expert, reliable and cost-effective services to clients who both remain loyal to us and recommend us to their business partners.

We are an Investors in People Company, a Chartered Institute of Management Accounting Training Practice and an accredited Bacs Bureau since 1998.



**Visit us:**

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15a Harbour Road  
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